

Virgin Money knows that from time to time you may experience a sudden change in your life which causes unplanned financial hardship and an urgent call for our help. That's why we provide you with short term financial relief and longer-term support.

We're here to understand your situation and tailor our financial solutions to best suit your individual needs. Depending on your circumstances, these include temporary relief on your loan or credit card repayments, loan extensions or a variation of your contract.

So whether your situation is caused by unemployment, injury or illness, divorce, a natural disaster or an unexpected reduction in your income, we're here to help you get back on track.

# CONTACT US NOW

Hardship Assistance Phone: 1800 255 304 Fax: 1800 020 861

Mail: PO Box 3453 Sydney NSW 2001

#### Supporting you

We're dedicated to helping our customers in financial difficulty. Our staff are trained to listen to your needs and, where appropriate, offer assistance based on your personal circumstances.

# DO I QUALIFY FOR SUPPORT?

Temporary financial hardship can be caused by a range of unexpected events but they all have the potential to negatively impact our customers' lives and finances;

- unemployment
- injury or illness
- divorce or separation
- a natural disaster such as fire, flood or drought
- any unexpected reduction in income

We're trained to assess each customer's needs on a case-by-case basis and to provide the best range of support measures to help you get back on track financially.

### HOW CAN VIRGIN MONEY SUPPORT ME?

We're here to help our customers whose personal circumstances have left them in a position where they can no longer meet their contractual financial obligations such as loan repayments.

The types of support we may provide will be tailored to your individual needs. If your circumstances allow for hardship support our assistance could include short term;

- loan extensions
- payment deferrals
- variations of contracts
- re-aging of contracts

As your situation improves, we'll review your case and adjust our support according to your longer term needs.

## I NEED SUPPORT NOW

The first step is for you to provide us with detailed information about your situation so we can see if you qualify and what kind of support you need. You can do this by filling out the Personal Financial Summary form and sending it with supporting documentation to us at this address;

Shared Services Virgin Money PO Box 3453 Sydney, NSW, 2001 AUSTRALIA

We'll contact you to discuss the next steps to support.

Alternatively, you can call us during business hours on 1800 255 304. We'll explain how the Personal Financial Summary form works and how to take the next steps. The sooner we have your completed Personal Financial Summary form the sooner we can assess your needs.

### SUPPORTING DOCUMENTS

Please ensure you include supporting documents along with the Personal Financial Summary form to enable Virgin Money to assess your situation properly.

Examples of required supporting documents are:

- Financial difficulty due to medical conditions (illness, injury, temporary or permanent disability) please provide medical certificates, hospital reports or work cover certificate
- Financial difficulty due to unemployment please provide separation certificate from employer, proof of previous income (payslips/tax returns), maternity leave letter, New Start Allowance benefit
- Financial difficulty due to reduction in income please provide proof of previous income (payslips/tax returns), accountant letter, BAS statements
- Financial difficulty due to over commitment please provide proof of debt with other creditors and savings statement
- Financial difficulty due to divorce/separation please provide legal documentation, Family Court Order if assets are frozen
- Financial difficulty due to settlement property/pending funds please provide copy of sales contract, agency agreement, other proof of funds source
- Financial difficulty due to consolidation/refinance please provide existing mortgage statement and refinance approval
- Financial difficulty due to unexpected expenses such as rent rise please provide new tenancy agreement/real estate letter
- Please provide any other additional documentation you feel supports your application for financial assistance.

